

Georgia State Board of Funeral Service

Board Meeting

July 13, 2010

A meeting of the Georgia State Board of Funeral Service was held on July 13, 2010 at the Professional Licensing Boards office in Macon, GA. Chairman, Lauren McDonald called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Lauren McDonald, Chairman; Terry Daviston, Vice Chair; Linda Ware, Nancy Kennedy, David Roach and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General via video conference.

Thelon Hamby moved, Linda Ware seconded, and the Board voted to approve the minutes of the June 8, 2010 meeting.

Thelon Hamby moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the June 8, 2010 meeting:

1.	EMB004688	Davis, Darien Bryan	Embalmer	Sumter	SC
2.	EMB004689	Lawrence, Nicole Yvette	Embalmer	Marietta	GA
3.	EMB004690	Evans, Kevin Miles	Embalmer	Decatur	GA
4.	EMB004691	Mack, Kendrick Koron	Embalmer	Montrose	GA
5.	FD005099	Lawrence, Nicole Yvette	Funeral Director	Marietta	GA
6.	FD005100	Evans, Kevin Miles	Funeral Director	decatur	GA
7.	FD005101	Mack, Kendrick Koron	Funeral Director	Montrose	GA
8.	FEST001766	Dahlonga Funeral Home	Funeral Establishment	Dahlonga	GA
9.	FEST001767	Community Mortuary LLC	Funeral Establishment	Moultrie	GA
10.	FSA005148	Yarroll, Craig Robert	Funeral Service Apprentice	Decatur	GA
11.	FSA005149	Rehberg, Christopher Michael	Funeral Service Apprentice	Fayetteville	GA

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Lauren McDonald, Chairman; Terry Daviston, Vice Chair; David Roach, Linda Ware, Nancy Kennedy and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

9:00 a.m.	FEST001435	Board Request - Cognizant Interview	Luke Strong & Son Mortuary, Inc	No Show
10:00 a.m.	1235178	Supervising Trade Embalmer	Elrico J. Harris - Trade Embalmer To Supervise – Elaina D. Stowers	Cancelled
10:00 a.m.	1235179	Change of FDFCC	Strickland Funeral Home of Lavonia FDFCC: Courtney Adam Umbehant	Approve
10:15 a.m.	1235526	Change of FDFCC	Memorial Park South Funeral Home FDFCC: William Bowers	Approve
10:30 a.m.	1242337	Change of FDFCC	A. L. Spaulding Funeral Home FDFCC: Gilbert A. Brown	Approve
10:45 a.m.	1242184	Change of FDFCC	Adams Funeral Home, Dublin FDFCC: Charles Wyman Woodruff	Approve
11:00 a.m.	1241483	New Establishment	Community Mortuary LLC FDFCC: Rodney Keith Godfrey	Approve Approve

David Roach moved, Nancy Kennedy seconded, and the Board voted to approve the following new funeral establishment and funeral director in full and continuous charge. Thelon Hamby and Lauren McDonald recused themselves from any discussion and voting.

11:15 a.m.	1243370	New Establishment	Dahlonega Funeral Home	Approve
			FDFCC: Timothy Kip Adams	Approve

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

1.	Davis, Darien	1234125	Embalmer	Sumter, SC	Approve
2.	N B P	1238579	Funeral Service Apprentice	Albany, GA	Table for results of GCIC
3.	Scott, Curtis Cedric	1236294 1236297	Embalmer Funeral Director	Lawrenceville, GA	Approve
4.	C E S	1237605 1237608	Embalmer Funeral Director	Lithonia, GA	Request updated letter from previous employer clearly stating

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specific dates of employment

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| 5. Lawrence, Nicole Yvette | 1223365 | Embalmer | Kennesaw GA | |
| | 1223366 | Funeral Director | | Approve |

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept recommendations made in Executive Session on the following complaint and compliance issues:

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| • FUN090082 | Tabled |
| • FUN090120 | Tabled |
| • FUN100103 | Tabled |
| • FUN100107 | Close |
| • FUN100114 | Close |
| • FUN100117 | Close |
| • FUN100118 | Close |
| • FUN100119 | Send back to obtain statement from FDFCC of establishment and completion of case investigation. |
| • FUN100123 | Close |
| • FUN100126 | Tabled |
| • FUN100126 | Tabled |
| • FUN100133 | Close |
| | Refer to AG to send letter for voluntary surrender of establishment license |

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendation made in Executive Session on the following complaint. Thelon Hamby recused himself from any discussion and voting regarding this case.

- FUN100124 Request statements from C H as well as T J and D M and request an interview with all of them.

David Roach moved, Terry Davistion seconded, and the Board voted to accept the following orders to accept fine money for inspection violations:

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| • | Fluker Funeral Home | Waycross | Failure to have a card or brochure in each casket stating the price of the casket. | \$200 |
| • | Litman Funeral Home | Pearson | Failure to equip all embalming rooms with the following: non-absorbent sanitary floor and walls, a sink with drain opening and non porous sanitary cover into a sewerage or septic tank, failure to maintain a state of clean, sound, safe, and acceptable repair and condition of the establishment at all times, failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment, failed to have a card or brochure in each casket stating the price of the casket, failure to maintain seating for at least 30 persons in the room where funeral services are conducted in the establishment. | \$850 |

David Roach moved, Terry Davistion seconded, and the Board voted to ratify the following cease and desist orders for unlicensed practice:

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| • | Bryant Keith Webb | Augusta, GA |
| • | Willie M. Dickerson dba People's Funeral Home | Augusta, GA |

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Terry Davistion moved, Linda Ware seconded, and the Board voted to approve the following requests for continuing education course approvals.

NFDA Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax	2010 Leadership Conference	12.5	12.5	
	Best Business Practices to Manage Collections in Funeral Service	1	1	
	Creating Home Funerals: Your Role as Funeral Director	2	2	
	Contemporary Embalming	4	4	
	Embalming Skills: Surgical Treatment to Stop Purge	1	1	
	CPC* 1.5 Day Seminar	8	8	
MKJ Marketing 1501 Belcher Road South Building B Largo, FL 888-655-1566 727-524-8200 fax cheuer@mkjmarketing.com	Green Opportunity	7	7	
	Communicating Effectively with your Community	6	6	
Epsilon Nu Delta Mortuary Fraternity Edith Churchman P.O. Box 3057 Newark, NJ 07103 973-242-8454 drechurch@att.net	Formaldehyde Free Embalming Chemicals	1	1	
	Embalming Without Electricity and in Situation of Natural Disaster	1	1	
FuneralReview.com 2201 Dr. M L King Street North St. Petersburg, FL 33704 727-822-4700 727-821-4160 funeralreview@gmail.com	Cycle of Excellence: Value Training	7	7	
HLB Bereavement Consulting & Training Helen L. Bratton 3839 Boulder Creek Road Martinez, GA 30907 706-860-0954	Funeral Services Professionals and Emergency Disaster Preparedness and Response for Funeral Homes and Community Emergencies	10	0	Table pending receipt of outline Request course outline

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept requests for 90 day grace periods to hire a new Funeral Director in Full and Continuous Charge for the following establishments:

- Vincent R. Drummer Funeral Home, Inc. Vidalia, GA
- DT Brown Memorial, LLC Thomson, GA
- Crematory of Forsyth Cumming, GA

Thelon Hamby moved, Linda Ware seconded, and the Board voted to accept a request for a second 90 day grace period to hire a new Funeral Director in Full and Continuous Charge for the following establishment:

- Wilkinson County Mortuary Irwinton, GA

The next meeting of the Board will be August 10, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 2:15p.m.

Minutes were approved at the August 10, 2010 board meeting.